



NMLA Board Meeting  
Rio Rancho Public Library – Rio Rancho  
June 13, 2017  
10 a.m. - noon

**Called to Order:** 10:13 a.m. – Lynette Schurdevin, President

**Members Present:** President – Lynette Schurdevin, Vice-President – Marian Royal, Lisa Pate, Jackie Dean, Karla Hunt, State Librarian – Kathleen Moeller-Peiffer, Bradley Carrington, Linda O’Connell, Stephanie Wilson, Joe Sabatini, Aubrey Iglesias and, Sharon Jenkins and Robyn Gleasner via Hangouts.

**Approval of Agenda:** Motion to approve with the addition of “Administrative Assistant Report” by Jackie Dean. Seconded by Stephanie Wilson.

**Officers Reports:**

- Secretary: Karla Hunt  
Reported minutes of April 6, 2017 meeting and submitted to the board. Motion to approve by Jackie Dean with amendment in Old Business; replace “Hotel Pyramid” with “Hotel Albuquerque”. Seconded by Stephanie Wilson.
- Treasurer: Lisa Pate  
Stated treasurer’s report was reviewed. Motion made by Jackie Dean. Seconded by Marian Royal.
- President: Lynette Schurdevin  
Reported that planning of 2017 Annual Conference in November looks to be another great conference with a lot of good programs being submitted.  
Stated she would like to finalize the proposed 2017 Annual Conference registration forms. She has also signed the 2018 NMLA Annual Conference Hotel agreement with the Marriott Pyramid for October 30<sup>th</sup>, 2018 through November 2, 2018 and looks forward to finalizing the 2018 budget during the meeting.  
Stated that following today’s discussion concerning the current administrative assistant contract including changes; she and Marian will meet with Linda O’Connell to do an annual review as well as review renewal of the contract.  
Thanked members-at-large for assistance with SIG renewals that have been received. Requests have been sent out to librarians to support the signatures needed by Congressmen regarding IMLS, IAL, LSTA.
- Vice President: Marian Royal  
Reported November Annual Conference plans are going forward. Vendor registrations have already been received and Program Proposals have been reported by the Program Committee Chair. Following Program Committee meeting in June and preliminary programs set, registration will open for attendees.  
Stated preliminary budget for the conference has been submitted to the board for approval at today’s meeting.

- Past-President: Sharon Jenkins  
Reported that the 2017-18 list of nominations has been set and will be sent out for vote in August.
- State Librarian: Kathleen Moeller-Peiffer (*Report submitted*)  
Reported state budget for fiscal year 2018 will remain the same as 2017. Federal budget for fiscal year 2017 was increased by Congress for the Grants to States program. Federal budget for 2018 still contains only funding to begin close down of the Institute of Museum and Library Services.  
Public Services Bureau conducted a survey and an NMLA mini-conference program on the statewide database package. No changes are anticipated at this time, funding permitting. Presentations on El Portal are being done this summer for the AP and charter school teachers at their conferences.  
Technical Services Bureau is working on the re-classification needed for federal documents sent to the State Library by the University of NM as part of the statewide shared depository arrangement. The Name Authority project with the Library of Congress is also continuing. Library Development Bureau continues despite lacking a Bureau Chief since July 2016. Public library survey webinars are being presented; summer reading program kickoffs are occurring; and GO Bond announcements will be made as soon as discussions on a new Notice of Obligation document are concluded with legal counsel.  
Library for the Blind and Physically Handicapped held a regional conference for LBPH staff from the Western and Southern regions of the U.S. in Santa Fe.  
Bookmobile and Books by Mail service continues to our most rural residents, dependent many times on the condition of the bookmobiles and the ability to recruit staff in a timely manner. Many end of year Human Resource and Finance duties are taking up a fair amount of time in the Administration Office. Hiring freeze is still in effect for state government.  
TV series WACO is filming at the State Library. Unfortunately, so far they have only used the parking lot, not the library or staff.
- Members-at-Large:
  - Stephanie Wilson
    - Local & Regional History SIG (*Report submitted*)
      - Eileen O'Connell SIG Chair (*Report submitted*)
    - Technical Services SIG (*Report submitted*)
      - Bradley Carrington SIG Chair (*Report submitted*)
  - Lillian Chavez
    - Native American Libraries SIG
    - Government Information SIG
  - Jose Aranda (*Report submitted*)
    - Digital Collections SIG requested \$0.00
    - Assessments & Statistics SIG requested \$30.00
    - Academic Libraries requested \$100.00
  - Kim Barany
    - Advocacy for School Libraries SIG – Heather Christensen
    - Bonds for Library SIG
- ALA/APA Councilor: Jackie Dean (*Report submitted*)  
Reported she will be attending ALA in Chicago in June, hoping to touch base with the Joint Conference of Librarian of Color who will be holding their 3<sup>rd</sup> National Conference in Albuquerque in 2018. Book Club Central will be unveiled at ALA and hopes to come back with information about how NM libraries can utilize this resource.

## Representative Reports:

- MPLA Representative: Bradley Carrington *(Report submitted)*
- Newsletter Editor: Robyn Gleasner *(Report submitted)*  
Reported she is working to setup a specific email for treasurer. Suggested the need to develop a hashtag for the Annual Conference to use on all social media channels.  
Board agreed for Robyn to add an additional page on NMLA website that will link to job postings.

## Committee Reports:

- Archivist: Jonna Paden
- AASL – Sara Cook – no report
- AASL Representative: Heather Christensen *(Report submitted)*
- Awards Committee: Mildred Walters
- Bonds for Libraries: Omar Durant *(Report submitted)*  
Budget request made for 2017-2018 for printing/copy services, postage and state filing fees in the amount of \$2,050.00.
- Bylaws Committee: Cassandra Arnold
- Conference Site Committee: Aubrey Iglesias *(Report submitted)*  
Reported initial planning for potential 2018 Mini-conference is under way and that Dr. Gilda Baeza-Ortego Library Director of Western NM University (WNMU) enthusiastically supports the mini-conference being hosted by WNMU in Silver City. Dr. Gilda Baeza-Ortego is compiling a list of local area vendors who might be interested in having a booth.  
2018 NMLA Annual Conference: Albuquerque Marriott Pyramid North dates are Wednesday, October 31 – Friday, November 2, 2018.  
2019 NMLA/MPLA Joint Conference: Hotel Albuquerque at Old Town dates are Wednesday, October 30 – Friday, November 1, 2019.  
Stated she will be doing a site visit to the Hotel Albuquerque at Old Town to solicit quotes for NMLA 2020 and 2021 Annual Conferences following the 2019 Joint NMLA/MPLA Conference taking place at this location.  
Requested that NMLA webmaster add additional upcoming conference dates to the NMLA website.
- Education: Kevin J. Comerford *(Report submitted)*  
Reported Christine Pryor of Amigos notified she was no longer able to serve on the committee, and nominated Bill Walker.  
Reported three applications were submitted for the Marion Dorroh Scholarship, but none for the College Scholarship. Committee has selected Faith Johnston as this year's Marion Dorroh Scholarship recipient.
- Administrative Assistant *(Report submitted)*
- Intellectual Freedom Committee: Val Nye *(Report submitted)*
- Land of Enchantment: Heather Christensen *(Report submitted)*  
Reported an increase of 2,026 kids voting this year to last year's 721.  
2017-2018 reading lists will be posted soon on the website.  
Budget request in the amount of \$600.00 submitted.
- Legislation Committee: Joseph Sabatini and Cynthia Shetter *(Report submitted)*  
Reported Task Forces are being established to address recommendations of the Libraries Transform conference in November 2017, with the goal of presenting their findings at the November 2017 NMLA Conference; adding that it is now time to ramp up board presentations.

- Membership Committee: David Hurley (*Report submitted*)  
Reported new membership applications are currently under development and will be ready by July 1<sup>st</sup> to coincide with the launching of the new institutional membership. NMLA Membership Renewal Survey results for expired memberships will be reported at the next Board report.
- Nomination & Election Committee: Sharon Jenkins (*Report submitted*)  
Reported the following persons have current memberships and have consented to run for the offices: John Sandstrom – Vice-President/President Elect; Michael Gutierrez – Treasurer; Bridget O’Leary-Storer – Member-at-Large; Cordella Hooee – Member-at-Large; Kyla Johnson – Member-at-large; Alyssa Russo – Member-at-large; Katherine Skinner – Member-at-large. Names of candidates will be distributed to the membership along with instructions on how and where members are to vote in August 2017.
- Program Committee: Lea Briggs (*Report submitted*)  
Reported committee extended proposal date deadline to June 15<sup>th</sup>.  
June 16-30 Committee meets one day to review and select proposals and map into schedule.  
June 30 – All successful proposals are notified.
- Public Relations Committee: Marian Frear

Old Business:

2017 Mini and Annual Conference – additional comments

New Business:

Administrative Assistant – Action

Board voted to renew the contract with Linda O’Connell as Administrative Assistant which included a few clarifications. Marian and Lynette will get with Linda by June 30<sup>th</sup>, 2017 to complete her annual review and sign updated contract. Motion by Jackie Dean. Seconded by Stephanie Wilson. The Board recognized Linda O’Connell as having done a good job and how much of an asset this position has been to NMLA.

2017-2018 Budget review and approval

2018 Mini-Conference at WNMU in Silver City will proceed next spring on April 5-6, 2018. Budget has been projected in the amount of \$6,000. Motion by Marian Royal. Seconded by Jackie Dean.

Marian Royal estimated revenue of 2018 Annual Conference budget in the amount of \$33,875.00 and expenses in the amount of \$31,202.50 for 2017 NMLA Annual Conference. Board agreed 2017 Conference expense budget should not to exceed \$31,202.50. Marian Royal will submit a budget for final approval.

\*\*June 30<sup>th</sup>, 2017 Marian Royal resubmitted her budget via email; Revenue in the amount of \$35,850.00 and Expenses in the amount of \$31,202.50. Motion via email to accept by Stephanie Wilson. Seconded by Jose Aranda.

Discussion to add \$1200 to the budget for the NMLA President to attend ALA. Motion by Marian Royal. Seconded by Lisa Pate.

Lisa Pate will resubmit an updated 2017-2018 budget with a few adjustments for final approval.

Motion to adjourn by Jackie Dean. Seconded by Marian Royal

Meeting adjourned @ 1:15 p.m.