

NMLA Board Meeting
Santa Fe Public Library-Southside Branch
February 5, 2015 Meeting Minutes

Board members present: Joe Sabatini, Sharon Jenkins, Janice Kowemy, Lynette Schurdevin, Jackie Dean, Stephanie Wilson, Valerie Nye, Kat Gullahorn, Marian Frear, Melanie Chavez, and Cynthia Shetter.

Meeting was called to order at 1:39pm by Janice

A MOTION was made to approve the agenda. The motion was SECONDED. Agenda was APPROVED.

Officer Reports

Secretary (Melanie Chavez)

Minutes and reports were submitted to the Board through the list serve. Nothing more was added.

Treasurer (Paulita Aguilar)

Paulita is not able to be at today's meeting, but she sent her written report that Janice read.

There was a discussion about the question Paulita had about paying for alcohol from the ASL SIG. MOTION was made that NMLA will only reimburse for non-alcoholic beverages. The motion was SECONDED. The motion PASSED.

Stephanie read Section 604 of the bylaws stating that NMLA will reimburse for meals.

President (Janice Kowemy)

Janice reported that she has been doing a lot of work in preparation for the mini conference. Planning is well underway. Registration will open by February 9th. All of the documents for the mini conference are in Gmail Docs.

Report sent. She has been working mostly on the conference. She will be hosting the NMLA Mini-Conference in Laguna in April. She's been involved with the New Mexico Library Foundation. She is also on the Librarian Search Committee through the New Mexico State Library. They have been working on the job description for the State Librarian and that's been posted.

Vice President (Sharon Jenkins)

Janice spoke about progress on hiring an assistant. She has looked at the duties of the administrative assistant, but she has not yet drafted a new job description.

Annual Conference - the committee has met several times and good progress is being made. A venue, logo, and theme have been selected. She would like to put up a conference page with the basic information about the 2015 annual conference. She will contact Robyn about creating the page. Kelly Murphy is the local arrangements chair and they have met several times. The awards dinner and young adult meal will be at the hotel. Sharon is meeting with the hotel representative tomorrow morning. Student at SUVA, Carlo Vacas,

created the logo for the conference. A decision was made to be more conservative with the number of rooms blocked. Some fees have been raised from last year and an ala carte plan has been set up for the exhibiter fee booths. There are 55 booth spaces inside the hall for exhibitors. The non-profit tables will be outside the exhibit space. There was a discussion about the fees associated with the sponsorships and the meals. None of the fees for meals include any profit for NMLA. The planners are estimating 350 attendees for the conference. The board decided there needs to be a separate budget discussion in preparation for the annual conference. Sharon will prepare a budget for the conference and provide it at a later date

Members-at-large

- Stephanie Wilson
 - Government Information SIG- Report was sent.
 - Local and Regional History SIG- There has been not activity, they will meet at the Mini-Conference in April.
 - Technical Services SIG-They are planning something for the Mini-Conference.

The Mini-Conference website is up to date as of today. Steven is handling the technology for the Mini-Conference. There is still discussion of entertainment for the reception. There is also discussion on who to have as a Key Note speaker for the event.

- Lynnette Schurdevin
 - Native American Libraries SIG-Nothing to report. There will be a meeting tomorrow.
 - Battle of the Books SIG- There is some confusion on how The BOB gets access to their money. It was asked how they would go about requesting for the 2015-2016 year. It was discussed that we do not fund the BOB, but they will have to fill out the SIG renewal form. The BOB does not know how to access their money. They will need to contact Paulita about their funds. The checks that the BOB brings in should be sent to Paulita so she has a record of what is coming in. The BOB has asked if the BOB website could be linked to the NMLA website. Which means NMLA will host the BOB site. There can be a link for the BOB on the NMLA website that will redirect users to the BOB information site.
- Steven Thomas
 - Bonds for Libraries SIG- There was no report submitted.
 - Academic SIG- There was nothing to report.
- Jacqueline Dean
 - Advocacy for School Libraries SIG-Report was sent. They are applying for a grant, through AASL ABC Cleo. They met this morning. They are discussing proposals for the Mini-Conference.
 - Digital Collections-Report was sent. A link to their blog has been sent out. Jackie will ask Robyn to link the blog site to the NMLA website.
- ALA/APA Councilor (Valerie Nye)

Report was sent. Val attended the ALA Mid-Winter conference. ALA is doing long range planning. Val sent out an email to the NMLA membership list serve asking for contributions from everyone, there is a survey.

Representative Reports

AASL Representative (Lori Mitchell and Linda Kirkland)
There was no report sent.

MPLA Representative (LeAnn Weller)
Report was sent. Nothing more was added.

Newsletter & Website Editor (Robyn Gleasner)
Report was sent.

Committee Reports

Archivist
There is currently no chair for this committee. Some names were discussed.

Awards Committee (Mildred Walters/Lynette Schurdevin)
There was nothing to report.

Bylaws Committee (Cassandra Arnold)
There have been no revisions.

Education (Kevin J. Comerford)
No report was submitted.

Intellectual Freedom Committee (Val Nye)
There was nothing to report.

Legislation Committee (Joe Sabatini, Cynthia Shetter)
Report was sent. They are working with Larry Horan on a memorial for the House, a Needs Assessment for the New Mexico Library Foundation. There were about 60 Librarians representing the Libraries at Library Legislation Day.

Membership Committee (David Hurly)
There was no Report sent. NMLA Membership is increasing.

Nomination and Election Committee (Mary Ellen Pellington)
Everything was complete and sent to LeAnn and Robyn. March first they will let us know the results.

Program Committee (Kat Gullahorn)
There have been eight programs submitted for the mini-conference, the deadline to submit will be February 18. They will get together on the 23rd to go over the submitted proposals.

Public Relations Committee (Marian Frear)
A report was sent. Marian is keeping the NMLA Facebook up to date with NMLA information.

Sharon moved to end the meeting at 3:40 pm. Stephanie seconded the motion. All approved. Meeting adjourned.