

NMLA Board Meeting – Meeting Minutes
Albuquerque, NM – June 14, 2013

Present: Mary Ellen Pellington, Janice Kowemy, Val Nye, John Sandstrom, Stacey Zuzga, Cassandra Osterloh, LeAnn Weller, Joe Sabatini, Rachel Altobelli, Paulita Aguilar, Kat Gullahorn, Melanie Templet, Tamara Sandia

Call to Order – 1242pm by Mary Ellen Pellington

Approval of Agenda

Add Land of Enchantment to Rachel Altobelli's report.

Remove conference cancellation policy under New Business.

Remove webpage from Kat Gullahorn's report.

Kat Gullahorn moved to approve amended agenda, Val Nye seconded. Passed unanimously,

Officer Reports

- Secretary (Cassandra Osterloh)
 - April Board meeting minutes. Val Nye moved to pass the meeting minutes. Janice Kowemy seconded the motion which passed unanimously.
 - Electronic Votes: 1
 - Bylaws revisions. May 28, Stephanie Wilson motioned to approve bylaw revisions. Janice Kowemy seconded the motion. Passed with: Yes - 7, Abstentions -1
- Treasurer (Paulita Aguilar)
 - Financial Report
 - FY 2013/2014 Budget
 - Val Nye made a motion to approve the FY 2013/2014 Budget as amended. Kat Gullahorn seconded the motion which was passed unanimously.

- Land of Enchantment – Kat Gullahorn motioned to create a separate line item for Land of Enchantment within the budget. Janice Kowemy seconded the motion which passed unanimously.

- President (Mary Ellen Pellington)
 - Appointments – Committee Chairs and Members
 - As Vice President/President Elect, I made number of appointments that include returning and new committee chairs and members
 - I feel that it is important to have representatives from academic, public, school, and tribal libraries serving on each committee. However I have a few committees that need appointments to meet the above criteria. I welcome recommendations concerning the following:
 - Awards Committee - school librarian, academic librarian
 - PR Committee – tribal librarian
 - You will receive the spreadsheet concerning the above tomorrow. It would be a help if committee chairs would review their committees and send me the missing information.
 - Budget/Finance Committee Meeting
 - The committee met on 5 June 2013 at 12:30pm in the Albuquerque Public Library Board Room. Members present were Paulita Aguilar, Janice Kowemy, Cassandra Osterloh, Stephanie Wilson and Mary Ellen Pellington.
 - The NMLA owes debt of gratitude to Paulita Aguilar. I cannot begin to tell you how much time she has spent on our finances and budget. Due to the resignation of Norice Lee, Paulita was forced to jump right in. Thank you Paulita.
 - FY 2013 – FY 2014 proposed budget and financial reports will be presented at the board meeting.
 - Other issues discussed include vendor sponsorships, conference registration fees, SIG items, fundraising and public relations.
 - Cassandra Osterloh offered to write a conference registration procedure.

- Vice President (Janice Kowemy)

- Members-at-Large
 - Kat Gullahorn, (Academic SIG, Battle of the Books SIG, Fall Mini-Conference)
 - **Academic SIG:** The meeting at annual conference was lively and visionary. Tammy lead a conversation to learn what academics want from this SIG, and how we might compliment the LIBROS group – the sig may also serve by providing staff and faculty a place within the organization to talk, dream and grow academic libraries. Since the meeting in April, there have been no actions to report.

 - The **Battle of the Books** continues to meet and negotiate. We met recently on May 27 with both state and Albuquerque planning participants. We worked through planning specifics, aspects of the battle that must be identical, and discussed ways for school districts to raise funds, or for BoB host to sponsor more of the foods and entertainment. At the end of the meeting a motion was passed for both state and Albuquerque battles to collaborate in planning and host the battle on the same day next spring. They will work together in this way, through the SIG, for one planning cycle and then review how more collaboration will help to provide more consistent and meaningful battles. They are creating a shared Google space to standardize forms, share ideas, and disseminate information among the planners. Diana Zavitsz (APS) and Abel Villareal (WNMU) are co-chairing the SIG for this year, and I am helping them to organize the conversations. The next meeting is scheduled for July.

 - **Fall Mini-Conference:** Report Attached (end of minutes)
 - Registration Fees: Member - \$45, Member on site \$50, Non-Member - \$70, Non-Member on site \$75. Moved by Paulita Aguilar. Seconded by Janice Kowemy. Passed unanimously.

 - Motioned by Janice Kowemy for an anticipated budget of \$300. Seconded by Paulita Aguilar. Passed unanimously.

 - Vendor tables: \$50, table included, non-profits included (not including those affiliated with NMLA – free). \$30 for a space for Art Fair. Moved by Stephanie Wilson. Seconded Val Nye. Passed unanimously.

- Tamara Sandia (NAL SIG, Bond for Libraries, Fall Mini-Conference)
 - Window Rock AZ – next NAL SIG meeting.
 - Bonds for Libraries – requesting budget funds.

- Steve Harris (Advocacy for School Libraries, Technology)

- Stephanie Wilson (Resource Sharing, Local & Regional History)
 - **Resource Sharing:** No renewal request was received, so the Board may want to deem this SIG to be inactive.
 - **Local & Regional History:** Kathy Albrecht responded with budget request and renewal form.

- ALA/APA Councilor (Paulita Aguilar / Valerie Nye)
 - Nothing new at this point. Will send forth information after ALA Annual. Paulita is continuing to send information from ALA. Val Nye will take over after ALA Annual.

Representative Reports

- AASL Representative (Rachel Altobelli)
 - Working on fall workshop.
- NMLF Representative (Carol Hoover)
- MPLA Representative (LeAnn Weller)

Requests/Actions needed:

Please send me news/stories/PR relating to New Mexico libraries and librarians that I can send to MPLA for the Newsletter.

Information points:

A) Future MPLA Conferences

2013 [25 - 27 September 2013, Sioux Falls, South Dakota](#) - Joint with SDLA and NDLA Registration is open (\$190 includes meals)

2014 12 - 14 November 2014, Arizona - Joint with AzLA

2015 Late September or Early October 2015, Cheyenne, Wyoming - Joint with WLA

2016 (October) Colorado - Joint with Colorado Association of Libraries

2017 (Fall) Reno/Tahoe, Nevada - Joint with Nevada Library Association

2018 (Fall) - Kansas - Joint with Kansas Library Association

B) Utah Library Association is allowing library related advertising on it's website to generate revenue. MPLA will also be investigating this.

C) Please consider nominating a New Mexican Librarian for one of the following awards to be given at the 2013 MPLA Joint Conference with the South Dakota Library Association and the North Dakota Library Association in Sioux Falls, South Dakota, 25-27 September 2013. Nominations are due by 01 July 2013. Nominations can be made using the [Awards Nomination Form](#).

Carl Gaumer Library Champion Award: To be given to the individual, organization or company whose positive support of the Mountain Plains Library Association is demonstrated by repeated conscientious endeavors towards libraries, library staff, trustees and professional activities.

MPLA Distinguished Service Award: To be given to an MPLA member who has made notable contributions to the library profession or has furthered significant development of libraries in the Mountain Plains region, or has performed exemplary service for an extended period of time. In the case of retired individuals, the nominee may be a past member of MPLA.

MPLA Literary Contribution Award: To be given to an author whose published writings have successfully furthered an understanding and appreciation of the Mountain Plains region. The author need not reside in the region, and the selection may be based on either a single work or a body of works. Published works will be evaluated on the basis of literary worth, readability, and evidence of responsible research.

MPLA Beginning Professional Award: To recognize an MPLA member who, as a librarian/media specialist within the first five years after receiving a library/media masters degree, has made a positive impact on the quality and role of library service. Factors such as innovative programming and planning, use of resources, and special projects will be considered.

MPLA Innovator Award: To recognize an up-and-coming individual(s) or group(s) in the MPLA region for a creative, inventive, trail-blazing project that has significance to the library community.

MPLA Unsung Hero Award: To be given to any library individual(s) or group(s) in the MPLA region who have worked on a special project that has some significance to a community but which has not been eligible for a library award, or which has for other reasons specified by the nominator not been recognized to the degree that it merits, by any library organization.

Award Committee Contact

Mary Ann Thompson
214 Northridge Drive
Hays, KS 67601
Phone: 785.628.6399
E-mail: awards@mpla.us

- NM State Librarian (Devon Skeelee)
- Newsletter Editor (Robyn Gleasner)

Newsletter The deadline for the July/August issue of the newsletter is July 1. Please send all articles to rgleasner@yahoo.com We have 18 people/organizations who still receive a print issue of the newsletter. One Stop Printing prints the newsletter and mails them out. They used to have a credit card on file; however, they have now been sending me an invoice. How do we want to pay for this in the future?

Website I have been working on updating the website. I would appreciate it if all committee chairs and SIG chairs take a look at their pages on the site and let me know if anything needs to be changed or corrected. I'm also working with Tammy Powers to update the membership list on the website and within Google Docs. Attached is the spreadsheet of current board members. Will you please look over and make sure that your information is correct? The spreadsheet will be in the Members Only section of the website.

Email Questions about the mini conference are starting to come in. I've been forwarding anything conference related to Janice Kowemy. If anyone else should be copied on these messages, please let me know. Similarly, please let me know what information about the mini conference should be posted on the website and when you would like the NMLA Store updated.

Committee Reports

- Archivist Chair (Stacey Zuzga)
 - I have been in contact with Joe Sabatini concerning best ways to proceed with archival development and maintenance.
 - Joe and I have decided to visit the State Library to review the archives together.
 - We request that the Board consider hiring Lorie Christian, not to exceed two (2) hours, so that she can review each drawer and explain the file structure, Joe will provide historical context. We are unclear how travel time for Ms. Christian should be handled.
 - Last year the drawers were condensed from 4 drawers down to 3.
 - I will make multiple visits throughout the year to Santa Fe to continue with archiving/digitization process. In addition, I will be working with Barbara Edwards, committee member.
 - Kat Gullahorn moved to hire Lorie Christian for 2 hours to work in Santa Fe including travel. Janice Kowemy seconded the motion. Passed unanimously.
- Awards Committee Co-Chairs (Midred Walters, Lynette Schurdevin,)

The Awards Committee has nothing to report at this time.

- Bylaws Committee Chair (Cassandra Arnold)
 - Passed electronically the amendments to the Bylaws. Published in the July Newsletter so that members have notice. Vote can be done electronically, by mail, or at an Association Business Meeting. Stephanie Wilson moved to make notice of the changes to the Bylaws in the Newsletter and then send the ballots electronically with Opinion-O or something similar. Seconded by Kat Gullahorn. The bylaws committee will do the vote/tabulation.

LeAnn Weller will be helping with the electronic portion of the vote. Passed unanimously.

- Conference Site Committee Co-Chairs (Lynnette Schurdevin, John Sandstrom)
 - Laguna Pueblo for Spring mini-conference. Kat Gullahorn moved to have the Spring 2014 mini-conference at Laguna Pueblo. Stephanie Wilson seconded the motion which passed unanimously.
 - Working on gathering information for annual conference site selection, including talking with possible people for local arrangements.

- Education Chair (Kevin J. Comerford)

There has been no additional activity on the Education Committee since Jennifer Anne Wood Stubbs was awarded this year's Marion Dorroh scholarship. The committee has received no continuing education grant applications, and our next scheduled committee meeting will be this Fall.

- Intellectual Freedom Committee Co-Chairs (Josh Benjamin, Caroline Dechert)
 - Nothing to report at this time.

- Legislation Committee Co-Chair (Joseph Sabatini, Cynthia Shetter)

The Committee met at the State Library on May 17th. Committee members attending were Joe Sabatini, Omar Durant, Rachel Altobelli, Tammy Sandia, Olivia Baca, and

Devon Skeele, Cynthia Shetter, Lynette Schurdevin and Dr. Beth Titus participated through a telephone link. Members of the Legislation Committee of the New Mexico Consortium of Academic Libraries also participated; Ruben Aragon, Melveta Walker, Poppy Johnson-Renvall, Dr. Holly Buchanan and Dr. Barbara Lovato. Anita Tafoya represented the New Mexico Municipal League.

The group discussed planning for a 2014 Library General Obligation Bond Issue and its relation to continued work on the proposal by Senator Howie Morales for earmarked general fund appropriations (Senate Bill 541).

School libraries continue to advocate the restoration of funding for the School Libraries Materials Fund. In many of the 847 public school units, GO Bond funding is the only media funding available for school library collections. The lack of distribution regulations or oversight staffing in the Public Education Department creates the potential for school library bond funding to be applied to other activities in individual schools and districts.

Academic libraries face a similar situation with the Higher Education Department; lack of distribution regulations or oversight staffing. NMCAL is providing the Department with recommendations for the cooperative database purchases specified in the 2012 G.O. Bond legislation. There is a need for a memorial to request a study of the funding model for academic libraries at all levels. This would emphasize the needs for long-term support for library technology resources as an essential utility in statewide higher education.

The State Library continues to have an important role in providing access to online resources for libraries and their patron through the El Portal databases.

Tribal libraries are beginning to utilize bond funding for urgent planning and construction activities.

Public libraries will utilize the New Mexico Municipal League to inform municipal officials about the importance of local libraries, and seek the League's endorsement of the 2014 Library G.O. Bond act.

The amounts we will request in the bond issue have not been determined. We are in contact with the staff of the Legislative Finance Committee about the state's bonding capacity in the 2014 bond cycle. Funding amounts have ranges from \$7 million to \$16 million over the last decade.

Committee activities for FY 2013-14 will include:

- Make a presentation to the Legislative Finance Committee about Library G.O. Bond funding and other issues.

Support the retention of the State Library budget line item which provides increased levels of state grants-in-aid funding. Continue to work for the increase in this program. Review bond funding regulations to include funding for rural library services through the bookmobile and books-by-mail programs. Support an appropriation to enable the regular replacement of existing bookmobiles.

Work in cooperation with the Action for School Libraries SIG to restore recurring funding to the School Libraries Materials Act. Emphasize the importance of school libraries in implementing the Common Core curriculum. Make a presentation to the

Support efforts by the New Mexico Consortium of Academic Libraries for rational funding of academic library funding, including a realistic formula to address inflationary media price increases and technology upgrades in resource budgets. Emphasize the importance of upgrading Science, Technology, Engineering and Mathematics collections and databases.

Work in cooperation with the Native American Libraries SIG to address tribal library funding issues.

Continue to fund an NMLA lobbyist. This is essential to our effectiveness in legislative advocacy and as a resource for information about state election procedures.

Organize a Library Legislative Day in January or early February 2014. A date needs to be set so that we can apply for table space in the rotunda, which become available in September.

Submit a recommendation for NMLA Legislator of the Year.

- Membership Committee Chair (Tammy Powers)
 - NMLA Membership Statistics: Since the April annual conference, we have processed ten new or renewing memberships. We will be updating totals information with the assistance of our NMLA webmaster, Robyn Gleasner. The committee wishes to express its gratitude to Paulita Aguilar, NMLA treasurer, for submitting membership information to the committee and to Robyn Gleasner, NMLA newsletter editor and webmaster for the informational upkeep.
 - Spring activities included

- A meeting at the April conference for Academic members
 - Appointment of new committee members
 - Summer and Fall activities
 - Meeting with new committee members
 - An examination of incentives to increase membership
 - Updating of print mailings to renewing and new members-will continue to use current materials
 - Review to move as many things to electronic methods of contact as possible.
 - Look at inclusion of welcome and introduction program at annual mini conference (any other committees and SIGs are encouraged to send information or people to advertise their purpose and goals)
 - The committee will be engaged with how to best provide membership information and statistics while the organization mulls over its administrator questions.
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- Nominations & Elections Committee Chair (Tina Glatz)
-
- Program Committee Chair (Cassandra Osterloh)

The Program Committee has nothing to report at this time. The committee's next activities are to work with the Members-at-Large in assisting with programming at the upcoming mini-conference.

- Public Relations Committee Chair (Melanie Templet)

The PR committee hasn't met since the annual conference therefore I have nothing new to report.

Old Business

Rolling Membership / Sustaining Members

Paulita Aguilar

Encourage sustaining memberships. Perhaps through the Newsletter. Maybe an article on what it means and how it helps the association. Can we move our membership renewals to one day of the year? (Like all January 1.) Would it be easier for the membership committee to be able to track. How does that effect the Membership Committee. Refer this item to the Membership Committee.

Fundraising

Mary Ellen Pellington

- Albertsons Card – Every time someone uses, we get a small percentage. Have been receiving around \$50 a quarter. Mary Ellen will write something in the Newsletter to let people know about it as well as thank Alberstons.
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New Business

Sponsorship Levels for Vendors

Stephanie Wilson

Conference Registration Fees

SIG Bylaws

The next meeting of the NMLA Board is scheduled for 12:00pm October 17, 2013, at the Los Alamos Public Library, Los Alamos.

LA MiniCon Update
NMLA Board Meeting June 14 2013

MiniConference Update

MiniConference Los Alamos NM October 17-18 2013.

Co-Chairs: Kat Gullahorn (UNM ABQ) 505 917 2751.c krq@unm.edu
Tamara Sandia (Jemez Pueblo) 505 834 9171.w tamara.sandia@jemezpuablo.org

co-M@Ls Stephanie Wilson (NM Law Library)
libsew@nmcourts.gov
Steven Harris (UNM ABQ) srharris@unm.edu

LAC Chair: Steven Thomas (LAC Libraries) 505 663 1755 steven.thomas@lacnm.us
Local Arrangements Committee – Mesa Public Library

Libraries Grow...

Libraries are the roots of a community. They are an organic place where seeds of interest and knowledge are planted. Where the branches explore cultures and nurture individual freedoms. Libraries are a center for learning new skills, new worlds and languages. Librarians cultivate the roots of our people by providing foundations for learning and access to information technologies. Through libraries, people are empowered to grow and flourish.

The New Mexico Library Association 2013 Fall MiniConference will focus on how information professionals are growing a more literate New Mexico. We will explore how librarians in NM are helping our patrons to navigate the various mediums, interfaces,

technologies, and to access and interpret the information they discover.

There exist some amazing literacy programs in New Mexico. Across the state, Librarians are working hard to lessen the divide between patrons and information through innovative resources to help raise information fluency skills in every environment. This conference is an opportunity to showcase initiatives, softwares, programs, services - all of the creative ways in which we have met the challenge of growing a more literate New Mexico.

SUMMARY

Our many thanks to the staff of Mesa Library for offering their facility and energies to help us put on the 2013 MiniConference in Los Alamos in October. We identified the local arrangement needs into 4 committees who will work together. [[Technology, Site Hospitality, Food, Registration & PR, Fundraising]]. Each committee will work closely with the Members-at-Large to identify, coordinate, and realize the ideas put forth by the team. Mesa Library staff volunteered for committees of their individual interest. Already we can see the ideas beginning to flow, networks explored, and menus coming together. This LA-LAC will be a most wonderful host to NM Librarians. It'll be fun!

Some highlights from our conversations:

- To showcase **Mesa PL** as much as possible and use it for the main meeting site. We like the more intimate conference setting, which provides opportunity to experience the library and to interact with peers attending the conference. A tight, accessible configuration allows attendees time to visit the vendors during breaks. This also makes it easier for us and the LAC to stay on top of everything. *Mesa Library is able to host ~ 20 sessions (3 breakout rooms + “new” space, @ 5 hrs of programming 10a-4p), has a large area(s) possible for exhibitors, and keynote. Will have most of the Friday breakout programs and the vendors at Mesa, if we're able to use the lower-level IT space. If we're not able to place the vendors downstairs in the Mesa IT room, then vendors will have to be at Fuller.
- We will use **Fuller Lodge** for the keynote speaker. Fuller Lodge should be able to host ~ 10 sessions (2 breakout rooms, and great hall) Fuller is suitable for any overflow programs that don't need Internet, though we will avoid using upstairs rooms, to keep things accessible. We had discussed having the continental breakfast and the lunch at Fuller, allowing us to use the large kitchen; then we could set up tables/chairs inside and/or outside depending on the weather. Snack, coffee, water, etc. would be at Mesa, using their smaller kitchen.
- **RECEPTION** will be held Thursday night at Mesa PL: entertainment includes storytelling, live music, and good food. Jemez Pueblo is catering the reception (Mo' Enchiladas!).
- **Hotels** are all set. 110 rooms blocked off altogether, 3 hotels. We will also offer the option of many bed and breakfasts around LA if the individual should so choose. Written confirmation is either received or on the way. 6/12/13 Kat has verbal re-confirmation that hotels are firm. Each registrant will make their own hotel reservations and be responsible for their fees.

Comfort Inn-2455 Trinity Dr Los Alamos, NM 87544 (505) 661-1110.

32 rooms: 20 q2bed, 2K (@\$79/night) & 10Ksuites (@\$84/night.), Cut off is 1 week before, (oct12) then pay full as available.

Hampton Inn & Suites Los Alamos, State Highway 4, Los Alamos, New Mexico, 87544

48 rooms: 24Queen, 24King @ **\$79 each** discounted rate below gov't rate! Nancy Chavez emailed a contract. MEP to sign it at June board mtg. Ok. Oct 17checkin-19 checkout available. 2 weeks prior is cutoff (pay full price after, if available).

Holiday Inn 505 661 2646 NMLA GROUP - [60 Entrada Drive Los Alamos , New Mexico 87544](#)

(30 rooms: 20w/ king, 10w/ 2queens. **\$87/night** "lowest price ever" (Agatha = Mgr) October 17 check ins-19 checkouts. Call hotel DIRECLTY to make reservations. Make reservations by Monday October 14th, to get the discounted rate.